

CALL FOR INTEREST
INTERPOL Digital Crime Centre - 2nd round
(area of advanced technology required for the Malware/BotNet analysis)
—
ADDITIONAL INFORMATION

1. CONDITIONS OF THE CALL FOR INTEREST

Modification or cancellation of the call for interest

INTERPOL is not bound to take any further action with any party as a result of this Call for Interest. It reserves the right, at all times and at its entire discretion, without having to justify its decision, to ask for a change in the goods, works and/or services or communicate to applicants any modifications or corrections to the information relating to its needs.

Any modifications/corrections of the needs will be notified directly to all the applicants that have submitted an application in the framework of the present Call for Interest.

Should any changes occur within five (5) working days before the deadline for the submission of the applications, INTERPOL reserves itself the right to extend the deadline to allow sufficient time for applicants to respond depending on the importance of the modifications/corrections. The fact that INTERPOL decides not to extend the deadline does not entitle applicants to claim any compensation or to any form of complain whatsoever.

Confidentiality

All information, regardless of its medium, sent to applicants or which applicants may access for the call for interest hereof, other than information displayed on INTERPOL public website is confidential and may not be used for any purposes other than the submission of an application. INTERPOL reserves the right to retrieve this information at the end of the Call for Interest.

Discussions

INTERPOL reserves the right to discuss with the applicants, without these discussions being considered, in any way whatsoever, as a desire to conclude the transaction with the applicants. With respect to this and until the effective signing of an agreement, INTERPOL is entitled to stop any negotiations. This suspension of discussions shall not, under any circumstances, entitle the applicants to claim any compensation.

INTERPOL shall give details of this stage in due time directly to the candidates who have expressed their interest. These presentations may either take place at the INTERPOL's headquarters or via videoconference.

INTERPOL also reserves the right to conduct on-site visits.

Compensation

INTERPOL does not foresee to compensate applicants in any way or for any reason whatsoever with respect to the present Call for Interest.

2. SUBMISSION CONDITIONS

All responses to this Call for Interest must be made by completing the attached Letter of Interest and sending it to cfi.digitalcrime@interpol.int with “*INTERPOL Digital Crime Centre – 2nd round, CFI - Letter of Interest*” in the subject heading.

All questions may be sent by e-mail to ao-ab-adm-pcm@interpol.int with “*INTERPOL Digital Crime Centre – 2nd round, CFI - Questions*” in the subject heading until **9 November 2012 at 17h00** (Paris time). INTERPOL reserves the right to respond to questions deemed relevant to the Call for Interest and to share the responses with other candidates, if it considers the information useful for other candidates.

Prototypes and/or additional technical documentation as specified in each chosen option can be sent to the below address. All submissions must be received on or before 23 November 2012 at 17h00 (Paris time) and become the property of I.C.P.O. – INTERPOL. This Letter of Interest is not binding.

3. CONTENT OF YOUR SUBMISSION

The submission shall at the minimum contain the following information:

- the Letter for Interest (as many letters of interest as members of the consortium);
- the questionnaire with supporting documents as requested in the questionnaire;
- the project outline;
- a signed and dated copy of the present document.

In addition, you may submit additional material such as a prototype or commercial brochures that you feel substantiate your submission, and particularly any statement related to performance it contains. Documentation can be sent via e-mail at the e-mail addresses cfi.digitalcrime@interpol.int. Messages sent to this e-mail address shall not be viewed before the deadline of 23 November 2012.

Please note that the messages may not exceed the volume of **10Mo**. In case of need, the submission may be sent in several messages.

Submissions must be written in English.

Letters of Interest, questionnaires as well as project outlines supplied in response to this Call for Interest are likely to be made available to INTERPOL member countries during the Organization’s General Assembly. Accompanying documentation may also be made available to member countries. With the exception of the project outline, any other information that is considered non-disclosable to all member countries should be identified as such. Non-disclosable information will be retained exclusively for the use of the staff of the General Secretariat in charge of analysis of the submissions.

Read and approved:

Date:

Name and position of signatory:

**Letter for Interest concerning the Call for Interest for the INTERPOL
Digital Crime Centre – 2nd round (CFI-12-IGCI-02)**



Name of Organization:	
Name and function:	
Address:	
Telephone:	
Fax:	
E-mail:	

I express my interest in the INTERPOL Digital Crime Centre in response to INTERPOL Call for Interest (CFI-12-IGCI-02), concerning the following option(s) (check all that apply):

- by submitting your company, consortium or institution's interest to assist in the design, establishment, maintenance and partial-operation of the Digital Forensic Lab and/or Cyber Fusion Centre (*to be specified within the proposal*) as the sole vendor for the complete product by including your proposed concept functionalities, technologies, expertise, etc. and time for completion for the establishment of unit.
- by agreeing to participate in the design and establishment of the Digital Forensic Lab and/or Cyber Fusion Centre containing specialized equipment, including advanced technology required for the Malware/BotNet analysis or expertise from your company that could be incorporated in the Lab and/or Fusion Centre, founded with the assistance of one of the participating consortium companies.

N.B. All submissions, including this Letter of Interest, exemplars and/or technical documentation should be received before 17:00 (Paris time), 23 November 2012.

ADDITIONAL QUESTIONS

TECHNICAL PROPOSAL

1. Does the solution your company proposes cover the full scope of the project?

YES NO

2. If you answered NO to question 1, please specify which specific feature you propose to develop.

3. As indicated in the call for interest announcement, supporting information and brochure may be provided as part of your response. However, your response **must** contain a project outline (maximum 3 pages).

FINANCIAL PROPOSAL

4. Would you be in a position to offer your solution at no costs whatsoever to INTERPOL and this for at least 3 years starting from the delivery of the solution to INTERPOL?

YES NO

YOUR PARTNERS

5. Please indicate

if you intend to set up a consortium to propose the full solution? and/or

YES NO

if you agree to take part in a consortium that would already be set up by another company?

YES NO

6. If you intend to deliver your solution via a consortium, thank you for giving in a separate sheet the following information:
- a) Composition of the consortium and explain how it is suitable to the objectives of the project. Please indicate the entity that will serve as INTERPOL's contact point.
 - b) If the consortium is already set up, specify responsibilities within the consortium.
 - c) For each member of the consortium, please submit a filled in letter for interest as well as all information required in points 8 and 9.
 - d) For each member of the consortium, please indicate the main tasks they have been attributed and the previous experience relevant to those tasks.
 - e) If applicable, please provide material concerning projects that have been or currently are conducted by the same consortium.
 - f) Are there roles yet to be assigned? If so, please specify which one(s).

BACKGROUND EXPERIENCE

7. Please give evidence of projects of a similar nature you have conducted or are currently conducting. INTERPOL is particularly interested in the scope, costs and timeframe of such projects. For each project, please indicate a person INTERPOL could contact for further details.

LEGAL AND ADMINISTRATIVE INFORMATION

8. In order to assess your proposal, we wish to receive the following financial and administrative information about your company:

a) Legal status

b) Fiscal status

- Company or association subject to company tax. Pays this tax itself.
- Member of group for which company tax is paid by the parent company.
Name or corporate name of parent company:
- Individual company or EURL (one-person limited company) subject to income tax.
- Company consisting of individuals or an economic interest grouping comprising the

following natural persons or legal entities, themselves liable to income tax (IR) or company tax (IS) proportionate to their share of the profits:

c) Registration

- Registration No.:
- Commercial register, number and town of registration
(Append a copy of the official company registration document giving the company details; the copy should be marked "Administrative information – Item 8.c")
- Trades register, number and office where registered:
Reason for not giving a commercial registration number or trades register
- The applicant is a natural person not engaged in commercial activity and is not required to be listed in the business and companies register (RCS) or on the trades register. If the profession of

which he/she is a member is subject to specific regulations, please give below the details of registration with a professional body or of the consent given by the competent authority.

Company set up on:

.....
Registration request submitted to the following body (designation and address):

Registered association set up on:
(Append a copy of an official document issued by the competent national authority giving the reasons for this situation; the copy should be marked "Declaration by candidate – Item 8")

d) Authorized company signatories (name and position)

e) Financial information:

Authorized capital (if applicable) in euros:

Post-tax turnover for the last three full tax years (in euros):

f) Is your company subject to a compulsory winding up order (or an equivalent foreign procedure)?

No Yes

If yes: Attach the relevant legal document, marking it "Administrative Information – Item 8.f". (If not in English, this must be accompanied by a certified translation.)

g) Resources

Technical equipment and research resources, human and material resources likely to be deployed if selected.

(Attach details, marking it "Administrative Information – Item No. 8.g")

h) Other documents to be attached

(Please attach the following documents, marking them “Administrative Information” – Item No. 8.h")

- Official document issued by the competent national authority certifying that the company is up to date with its social insurance contributions
- Civil liability insurance certificate (ten-year cover if appropriate in the light of the subject of the Transaction) giving details of the type of cover, the amounts guaranteed and excess per claim
- Security clearances, widely acknowledged professional qualifications or labels (such as ISO...)
- Other documents to be attached, as further indicated in the call for interest documents.

9. Please provide on a separate sheet, the following certificates:

- a) The Candidate's authorized signatory certifies that neither he/she, nor the company and those holding positions is in a state of liquidation of assets or personal bankruptcy or is subject to equivalent procedures (if the bidder is located abroad), that the company has not been prohibited from doing business on free and fair competition according to national and international laws and regulations and that it has fulfilled its fiscal and employer's obligations.
- b) The Candidate's authorized signatory declares that the work will be carried out with due regard for relevant national and international legislation.
- c) The Candidate's authorized signatory declares that its activities are compatible with the principles, aims and activities of INTERPOL, as set out in particular in INTERPOL's Constitution.

I hereby certify information contained in this document is accurate and that the documents submitted are certified copies of the originals:

Date:

Name and position of signatory:

When information is to be supplied on a separate sheet, applicants may submit them in a single document, provided clear reference to the questions concerned is given.