



Short-term contracts package

1. Salary

Officials' salaries are calculated based on the grade of the post offered in addition to previous work experience(s). By default, Step 1 is assigned. One additional step is granted for every 3 years of fully relevant full-time paid work or for every 4 years of partially relevant full-time paid work. In addition, solely half of internships', volunteering experiences' and traineeships' total durations will be considered, provided they were longer than six months. Official proofs – pay slips, employment certificates, internship agreements, etc. – ought to be provided.

2. Allowances

Short term allowance

A short-term allowance shall be paid each month to officials who do not hold the duty station citizenship

This allowance is calculated based on the official's family status, based on the grade 5 step 1 applicable salary scale.

Single official	10%
Married official	15%
Official with dependent children	20%

Lump-sum allowance

Officials who do not hold the citizenship of the duty station and who were not living within the area at the time of their appointment will receive a supplement equal to 50% of the grade 5 step 1 salary during the first and last months of their appointment to support their relocation.

3. Visa applications and Relocation expenses

The Organization sponsors the visa applications of officials who do not hold citizenship of the duty station.

Assistance regarding the request of special residence permits for officials and their eligible family members, the opening of a bank account and car registration may be provided.

4. Annual leaves

Officials are entitled to:

- 2.5 leave days per month;
- Public holidays;

5. Taxation - Internal tax

INTERPOL officials are not liable to pay income tax in the duty station. Officials are taxed by INTERPOL on a monthly basis on the salaries and supplements received from the Organization.

6. Health insurance

INTERPOL officials are affiliated to the private health insurance company Henner. Depending on the duty station, they can also be affiliated to the national social security scheme.

7. Retirement

Officials are automatically affiliated to the INTERPOL Retirement Plan. Depending on the duty station, officials may opt for the National retirement regime.

8. Additional benefits and information

Depending on the duty station, additional benefits could be available such as, but not limited to, subsidized meals, transportation allowance, time balance, bike and car parking, leisure activities and special discounts organized by the Staff Committee.