

ASSESSMENT GRID OR THE "FIVE W'S MODEL"

APPENDIX 2

INPUT DATA

(This is the area which is being addressed)

WHAT?

What is it exactly?

WHO?

Direct stakeholders

Those who are affected on a daily basis

Indirect stakeholders

Those who are affected by a knock-on effect

WHERE?

Specify the perimeter concerned

WHEN?

State the most specific dates possible

HOW?

Specify the circumstances and the consequences

WHY?

What is the use of solving the problem, the impact expected?

Free text

Output Data

Specify the chosen solution and the action plan set up