

AUSTRALASIAN DISASTER VICTIM IDENTIFICATION Training Program

Training Competency: Reconciliation Activities Competency Level: Coordinator

Summary Plan

Session Objectives: *At the end of this session participants will be able to:*

Define the structure and purpose of Disaster Victim Identification and identify the role of the Disaster Victim Identification Coordinator

Identify, assess and demonstrate an understanding of what is required to manage the Reconciliation phase

Identify strategies to effectively communicate with key stakeholders

Develop a Disaster Victim Identification Reconciliation Response Plan

Session Title	Session time (min)	Objective	Content	Instructional Strategies/ Learner Activities	Training Aids	Assessment
Course Administration	30mins	<ul style="list-style-type: none"> Introduce participants to the course and trainers Provide advice and orientation 	<ul style="list-style-type: none"> Brief introduction of trainers and participants Introduction of the course Administration 	<ul style="list-style-type: none"> Group Discussion 	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> Nil
International Guidelines and National Standards <i>Operational Standards</i>	3hrs 30mins	<ul style="list-style-type: none"> Identify relevant Australasian DVI Standards for DVI Reconciliation coordination. Explain and fulfil jurisdictional reporting requirements. 	<ul style="list-style-type: none"> Interpol DVI Guide Australasian DVI Standards Jurisdictional Legislation and procedures PANSMOU and other agreements Guest Speaker – DVI Coroner 	<ul style="list-style-type: none"> Pre-course work PowerPoint presentation Group Discussion Syndicate activities and outcomes 	<ul style="list-style-type: none"> Multimedia facilities Syndicate materials 	<ul style="list-style-type: none"> DVI Structure and Coordinator role (Syndicate Activity)
Command and Control <i>DVI Reconciliation Management</i>	1hr	<ul style="list-style-type: none"> Explain the command and control structure for the Reconciliation phase. Apply Occupational Health, Safety and Welfare principles. 	<ul style="list-style-type: none"> Command structure Management Challenges Security Standard Tactical Plans 	<ul style="list-style-type: none"> PowerPoint presentation Group Discussion 	<ul style="list-style-type: none"> Multimedia facilities 	<ul style="list-style-type: none"> DVI Reconciliation Response Plan

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Logistics <i>DVI Reconciliation Management</i>	30mins	<ul style="list-style-type: none"> Identify logistical and human resource requirements during an Reconciliation response and develop strategies to manage these resources. Develop and incorporate a logistics plan into the management of an Reconciliation response. 	<ul style="list-style-type: none"> Logistical Considerations Logistical Plans Human Resource Considerations 	<ul style="list-style-type: none"> PowerPoint presentations Case study Group Discussion Syndicate activities and outcomes 	<ul style="list-style-type: none"> Multimedia 	<ul style="list-style-type: none"> DVI Reconciliation Response Plan
Management of Reconciliation phase <i>DVI Reconciliation Management</i>	3hrs	<ul style="list-style-type: none"> Identify the factors that affect size and scope during the DVI Reconciliation phase and make relevant adjustments to plans and management strategies. Manage the recording and recovery of the human remains and property during the Reconciliation phase. Identify benefits of a family assistance centre 	<ul style="list-style-type: none"> Reconciliation team composition Team composition Management of specialist teams Reconciliation protocols and operational flow Continuity (of evidence) Numbering Recording Packaging and preserving File Management Continuity (of evidence) Quality Assurance Guest Speaker – Forensic Odontologist 	<ul style="list-style-type: none"> PowerPoint presentation Video presentation 	<ul style="list-style-type: none"> Multimedia 	<ul style="list-style-type: none"> DVI Reconciliation Response Plan

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Session Title	Session time (min)	Objective	Content	Instructional Strategies/ Learner Activities	Training Aids	Assessment
Communication	3hrs	<ul style="list-style-type: none"> Consider and/or initiate and maintain working relationships with other relevant agencies 	<ul style="list-style-type: none"> Command and control Multi Agency operations Communication types Communication modes Communication barriers Benefits of good communication Guest Speaker - Media 	<ul style="list-style-type: none"> PowerPoint presentations 	<ul style="list-style-type: none"> Multimedia 	<ul style="list-style-type: none"> DVI Reconciliation Response Plan
Operational Plan	6hrs 10mins	<ul style="list-style-type: none"> Identify documentation required for reporting on the Reconciliation operations 	<ul style="list-style-type: none"> Standard Tactical Plans 	<ul style="list-style-type: none"> PowerPoint presentations Individual activities and outcomes 	<ul style="list-style-type: none"> Multimedia Exercise materials 	<ul style="list-style-type: none"> DVI Reconciliation Response Plan