



**Coordinate  
Disaster Victim Identification  
Reconciliation Activities  
DVI011A**

**Curriculum Document  
Effective from August 2007**

**Australasian DVI Committee  
Training Working Group**

**PART A****PROGRAM INFORMATION**

**Unit Name** Coordinate Disaster Victim Identification (DVI) Reconciliation Activities

**Purpose of the Unit** To provide participants with knowledge and skills for the purpose of managing a DVI Reconciliation Centre in a Disaster Victim Identification incident in accordance with Australasian Disaster Victim Identification Standards and jurisdictional requirements to present evidence of positive identification of victims of mass causality incidents.

**Level and Certification** **Certificate of Completion or Jurisdictional Qualification**

**Competency Standards (if applicable)**

**Unit Code** DVI011A

Coordinate Disaster Victim Identification (DVI) Reconciliation Activities

**Learning Outcomes**

**LO Number** Learning Outcome Statements

- 1 Define the structure and purpose of Disaster Victim Identification and identify the role of the Disaster Victim Identification Coordinator
- 2 Identify, assess and demonstrate an understanding of what is required to manage the Reconciliation phase
- 3 Identify strategies to effectively communicate with key stakeholders
- 4 Develop a Disaster Victim Identification Reconciliation Response Plan

**Entry Requirements**

(Eligibility, Pre-requisites and Co-requisites)

Pre-requisite units:

DVI003A Conduct DVI Scene Activities  
 DVI006A Conduct DVI Reconciliation Activities  
 DVI008A Conduct DVI Ante Mortem Activities  
 DVI010A Conduct DVI Reconciliation Activities

Co-requisite units:

DVI002A Manage occupational health, safety and welfare in a DVI response

**Program Structure**

The program is an elective of the Disaster Victim Identification Coordinator competencies.

The program provides participants with knowledge and skills required

to manage and coordinate Phase 4 (Reconciliation) of a Disaster Victim Identification response.

It covers the various steps involved in processing of Ante Mortem and Reconciliation information to assist with the identification of the victims.

## **Content**

### **Operational Standards**

- **Interpol DVI Guide**
- **Australasian DVI Standards**
- **Jurisdictional legislation and procedures**
- PANSMOU and other jurisdictional agreements

### **DVI Reconciliation Management**

- Command structure
- Management
- Challenges
- Security
- Standard Tactical Plans
- Logistical Considerations
- Logistical Plans
- Human Resource Considerations
- Team composition
- Management of specialist teams
- Reconciliation protocols and operational flow
- File Management
- Continuity (of evidence)
- **Quality Assurance**

### **Communications**

- Command and control
- Multi Agency operations
- Communication types
- Communication modes
- Communication barriers
- Benefits of good communication

### **Completion Requirements**

Attendance at all sessions and successful completion of all assessment activities.

<b>Exit Points</b>	Nil						
<b>Duration</b>	3 days (24 hours)						
<b>Minimum/Maximum student numbers</b>	Minimum = 6 Maximum = 20 (This will depend on jurisdictional training requirements)						
<b>Assessment Requirements</b>	To be considered competent in DVI011A - Coordinate DVI Reconciliation Activities, the participant must demonstrate competence in the following assessment activities: <ol style="list-style-type: none"> <li>1. Define the structure and purpose of Disaster Victim Identification and identify the role of the Disaster Victim Identification Coordinator</li> <li>2. Produce a Disaster Victim Identification Ante Mortem response plan</li> </ol>						
<b>Assessment Number</b>	<table border="0"> <tr> <td><b>Event</b></td> <td>Assessment Event Name</td> </tr> <tr> <td>1.</td> <td>DVI Structure and Coordinator role</td> </tr> <tr> <td>2.</td> <td>DVI Reconciliation Response Plan</td> </tr> </table>	<b>Event</b>	Assessment Event Name	1.	DVI Structure and Coordinator role	2.	DVI Reconciliation Response Plan
<b>Event</b>	Assessment Event Name						
1.	DVI Structure and Coordinator role						
2.	DVI Reconciliation Response Plan						
<b>Recognition of Prior Learning (RPL)</b>	RPL may be granted to those who meet the requirements of the competencies or learning outcomes of this curriculum. Applications for RPL are to be submitted in accordance with guidelines.						
<b>Resources</b>	<p><b>Facilities</b></p> <p>Classroom, syndicate rooms</p> <p><b>Equipment</b></p> <p>Computer Printer Multimedia (data) projector Video/DVD player</p> <p><b>Syndicate materials:</b></p> <p>Paper Blue tack Markers</p> <p><b>Instructors and Assessors:</b></p> <p>Experienced DVI personnel (jurisdictionally qualified)</p>						

**Guest speakers:**

DVI Coroner

Relevant Specialists (eg odontologists, biologist)

**PART B****LEARNING AND ASSESSMENT PLAN****Assessment Plan**

The Assessment Events (summative) and the corresponding Competency/Learning Outcome covered are as follows:

<b>Assessment Event</b>	<b>Assessment Tool Id</b>	<b>Competency or Learning Outcome assessed</b>	<b>Element/s or Enabling Objectives assessed</b>
1. DVI Structure and Coordinator role	1	LO 1	ALL
2. DVI Reconciliation Response Plan	3	LO 2 LO 3 LO 4	ALL

**PART B****LEARNING AND ASSESSMENT PLAN:****Learning Unit Plan (What does each Module/Learning Unit cover)**

The Learning Units and their relationship to the Learning Outcomes and Assessment Events are as follows:

<b>Learning Unit</b>	<b>Learning Outcomes</b>	<b>Enabling Objectives</b>	<b>Assessment Event/s</b>	<b>Competency/Element/s assessed</b>
Operational Standards	1. <b>Define the structure and purpose of Disaster Victim Identification and identify the role of the Disaster Victim Identification Coordinator</b>	<ul style="list-style-type: none"> <li>Identify relevant Australasian DVI Standards for DVI Reconciliation coordination.</li> <li>Explain and fulfil jurisdictional reporting requirements.</li> </ul>	DVI Structure and Coordinator role	1.1; 1.2; 1.4; 1.7; 1.8; 1.9; 2.4;
DVI Reconciliation Management	2. Identify, assess and demonstrate an understanding of what is required to manage Reconciliation operations  3. Identify strategies to effectively communicate with key stakeholders  4. <b>Develop a Disaster Victim Identification Reconciliation response</b>	<ul style="list-style-type: none"> <li>Explain the command and control structure for the Reconciliation phase.</li> <li>Apply Occupational Health, Safety and Welfare principles.</li> <li>Identify the factors that affect size and scope of a Reconciliation operation and make relevant adjustments to plans and management strategies.</li> <li>Identify logistical and human resource requirements during a Reconciliation response and develop strategies to manage these</li> </ul>	DVI Reconciliation Response Plan	1.3; 1.5; 1.6; 2.1; 2.2; 2.3; 2.5; 2.6; 2.7; 4.2; 4.3

Learning Unit	Learning Outcomes	Enabling Objectives	Assessment Event/s	Competency/Element/s assessed
	<b>plan</b>	resources. <ul style="list-style-type: none"> <li>Develop and incorporate a logistics plan into the management of a Reconciliation response.</li> </ul>		
Communications	3. Identify strategies to effectively communicate with key stakeholders  4. <b>Develop a Disaster Victim Identification Reconciliation response plan</b>	<ul style="list-style-type: none"> <li>Identify documentation required for reporting during Reconciliation operations</li> <li>Consider and/or initiate and maintain working relationships with other relevant agencies</li> </ul>	DVI Reconciliation Response Plan	3.1; 3.2; 3.3; 4.1; 4.2; 4.3

## Competency Assessment Evidence Plan

Units of Competency achieved in this Program were assessed using evidence from the following sources:

<b>Unit; Co-ordinate Disaster Victim Identification Ante Mortem Activities</b>				
Elements and Performance criteria		Examination/ Assignment	Practical Demonstration	Team Projects
<b>Element 1</b>	<b>1.1</b>	<b>X</b>	<b>X</b>	
	<b>1.2</b>	<b>X</b>	<b>X</b>	
	<b>1.3</b>			
	<b>1.4</b>	<b>X</b>	<b>X</b>	
<b>Element 2</b>	<b>2.1</b>			
	<b>2.2</b>			
	<b>2.3</b>			
	<b>2.4</b>			
	<b>2.5</b>			
	<b>2.6</b>			
<b>Element 3</b>	<b>3.1</b>			
	<b>3.2</b>			
	<b>3.3</b>			
	<b>3.4</b>			
	<b>3.5</b>			
	<b>3.6</b>			
<b>Element 4</b>	<b>4.1</b>			
	<b>4.2</b>			
	<b>4.3</b>	<b>X</b>	<b>X</b>	
	<b>4.4</b>	<b>X</b>	<b>X</b>	