

<p>3. Identify strategies to effectively communicate with key stakeholders</p>	<p>3.1 Reporting and examination processes/flow to be determined and conveyed to team members</p> <p>3.2 Regular reports are provided to the DVI Commander</p> <p>3.3 Regular liaison with key agencies is initiated and maintained to ensure effective operations</p> <p>3.4 Identification information is provided to the DVI Commander for release to Coroner</p> <p>3.5 Evidence is provided at coronial inquiries</p> <p>3.6 Contact with post mortem and ante mortem coordinators regarding time frames is maintained</p>
<p>4. Develop a Disaster Victim Identification post mortem response plan</p>	<p>4.1 Resources are identified and approval for requirements is requested from relevant personnel</p> <p>4.2 Regular situation reports are provided to the DVI Commander</p> <p>4.3 Potential locations for reconciliation coordination centre is identified and documented in the plan</p> <p>4.4 Effective quality management practices are incorporated into the Reconciliation response plan to ensure Post Mortem and Ante Mortem coordinators are notified of data gaps and/or quality deficiencies in accordance with relevant standards</p>

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- Supervise
- Communicate effectively in high stress situations
- Make decisions
- Manage multiple resources
- Manage projects
- Use current technology
- Manage DVI System International (Plassdata)

Required Knowledge

- Understanding of all phases of DVI operations
- Australasian DVI Standards
- Computer software for recording information (DVI System International – Plassdata)

- Reconciliation methods and procedures
- Interpol Guidelines
- Jurisdictional guidelines, policies and procedures
- Local disaster victim identification procedures
- Relevant coordinated agency response protocols
- Relevant legislation
- Relevant sections of State/Territories Coroners Act
- Signs and effects of critical incident stress
- Structure and use of relevant Interpol DVI forms

RANGE STATEMENT	
Factors that may impact on the identification of victims may include	<ul style="list-style-type: none"> • Timeframes for release of information from AM and PM operations • Quality and quantity of AM and PM data • Financial issues • Political pressures • Coronial requirements • Cultural and Religious practices or beliefs impacting on autopsy, body reconstruction or burial • Evidentiary issues • Experience and training levels of relevant groups • Incident factors, such as number and nature of victims, fragmentation of human remains and dispersion, wreckage and bio-hazards
Evidence to identify persons may include	<ul style="list-style-type: none"> • Criminal records • Dental records • DNA samples • Fingerprints • Forensic samples • Identification documents • Medical records • Photographs • Property • Specialist records

<p>Stakeholders may include</p>	<ul style="list-style-type: none"> • Consulates • Department of Foreign Affairs and Trade • Disaster victim registration organisations • Embassies • Emergency Management Australia • Hospital or medical facilities • Interested parties
<p>EVIDENCE GUIDE</p>	
<p>Critical aspects for assessment and evidence required to demonstrate competency in this unit</p>	<p>Assessment must confirm the ability to:</p> <ul style="list-style-type: none"> • produce a plan for reconciliation processes • manage timelines and provide appropriate feedback to other relevant DVI team members • monitor colleagues during the Reconciliation Phase to assist with stress management and OHS&W issues • develop a reconciliation process
<p>Context of assessment</p>	<p>Competency should be assessed during the program utilising standard training assessment techniques and methodologies.</p>
<p>Method of assessment</p>	<p>Participants are expected to contribute during class discussions, assessments and syndicate activities.</p>
<p>Guidance information for assessment</p>	<p>Products that could be used as evidence include:</p> <ul style="list-style-type: none"> • Reconciliation Response Plan • Communication Plan • Written examination/assessment • Resource requests <p>Process that could be used as evidence include:</p> <ul style="list-style-type: none"> • Participation in individual and group syndicate activities • Ongoing review and modification of Reconciliation Response Plan
<p>Specific resources for assessment</p>	<p>Access to:</p> <ul style="list-style-type: none"> • Interpol Guidelines and Forms • Australasian DVI Standards • Australian DVI Activation and Response Plan • Relevant jurisdictional legislation, policy and procedures