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| 3. Identify strategies to effectively communicate with key stakeholders | 3.1 Reporting and recovery techniques to be applied are conveyed to team members;
3.2 Clearance for entry to the scene is sought and obtained from relevant authorities;
3.3 Regular scene reports are provided to the Police forward commander;
3.4 Regular liaison with scene commanders of other emergency services and key agencies is initiated and maintained to ensure effective monitoring;
3.5 Viewing of the scene by the Coroner and other appropriate personnel is facilitated. |
| 4. Develop a Disaster Victim Identification scene response plan | 4.1 Resources are identified and approval for requirements is requested from relevant personnel;
4.2 Regular situation reports are provided to the DVI Commander;
4.3 Potential human remains holding area/s are documented in the plan;
4.4 To assist in resource planning, likely number and condition of human remains is provided to the DVI Mortuary Coordinator;
4.5 Effective quality management practices are incorporated into the scene response plan to ensure moving, processing and storing of human remains are undertaken in accordance with relevant standards. |

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills:

- Supervise;
- Communicate effectively in high stress situations;
- Make decisions;
- Manage multiple resources;
- Manage projects;
- Use current technology;
- Manage DVI System International (Plassdata).

Required Knowledge:

- Understanding of all phases of DVI operations;
- Australasian DVI Standards Manual;
- Computer software for recording information (DVI System International – Plassdata);
- Crime scene preservation, recording and collection techniques;
- Interpol DVI Guide;
- Jurisdictional guidelines, policies and procedures;
- Local disaster victim identification procedures;
- Relevant coordinated agency response protocols;
- Relevant legislation;
- Relevant sections of State/Territories Coroners Act;
- Signs and effects of critical incident stress;
- Structure and use of relevant Interpol DVI forms.

RANGE STATEMENT

Key planning elements may include

- Access to the scene;
- Bio-hazards;
- Chemical/Biological/Radiological/Nuclear (CBRN);
- Climate;
- Fragmentation and dispersion of human remains;
- Environmental, evidentiary, political, OHS&W considerations;
- Experience and training levels of available personnel;
- Nature of victims;

	<ul style="list-style-type: none"> • Scale of Incident; • Scene instability; • Visibility; • Weather; • Wreckage.
<p>Factors that may impact on searching, securing and preserving the DVI scene may include</p>	<ul style="list-style-type: none"> • Climate; • Cultural/Religious practices or beliefs; • Environment; • Experience and training of available personnel; • External pressures; • Nature of incident; • Weather • Work conditions (e.g. rostering, security); • Available resources (e.g. staffing, facilities).
<p>Relevant authorities may include</p>	<ul style="list-style-type: none"> • As per specific jurisdictional requirements.
<p>Recovery and recording techniques may include</p>	<ul style="list-style-type: none"> • Digital, polaroid or other photography; • Form, structure and amount of data to be entered at the scene; • Use of electronic recording (including DVI System International (Plassdata).
<p>Site variables may include</p>	<ul style="list-style-type: none"> • As per specific jurisdictional requirements.
<p>Resources may include</p>	<ul style="list-style-type: none"> • Equipment; • Financial; • Personnel.
<p>Relevant personnel may include</p>	<ul style="list-style-type: none"> • As per specific jurisdictional requirements.
<p>Appropriate records may include</p>	<ul style="list-style-type: none"> • Diary notes; • Recording of updates to scene plan; • Running sheets.
<p>DVI scene teams may include</p>	<ul style="list-style-type: none"> • Recorder; • Crime Scene examiner; • Photographer;

	<ul style="list-style-type: none"> • Anthropologist; • Dentist; • Biologist; • Fingerprint examiner; • Pathologist; • Mortuary technician/assistant.
Relevant standards may include	<ul style="list-style-type: none"> • Interpol DVI Guide; • Australasian DVI Standards Manual.
Logistical support may include	<ul style="list-style-type: none"> • Identification and sourcing of initial equipment; • Identification of further operational items; • Identification of further or replacement equipment.
Administration functions may include	<ul style="list-style-type: none"> • Logistical Requests; • Human Resource Requests; • Rostering.
Other emergency services and key agencies may include	<ul style="list-style-type: none"> • Airport authorities; • Ambulance service; • Emergency services; • Fire service; • Health services; • Military; • Other services depending on the type and scale of incident.

EVIDENCE GUIDE

Critical aspects for assessment and evidence required to demonstrate competency in this unit	<p>Assessment must confirm the ability to:</p> <ul style="list-style-type: none"> • produce a comprehensive plan for processing the scene and adjust this plan accordingly, to incorporate scene specific situation; • monitor timelines and provide appropriate feedback to relevant DVI team members; • anticipate factors liable to impact on the recovery process; • monitor colleagues during the DVI Scene Phase to assist with stress management and OHS&W issues.
Context of assessment	Competency should be assessed during the program utilising standard training assessment techniques and methodologies.
Method of assessment	Participants are expected to contribute during class discussions, assessments and syndicate activities.

Guidance information for assessment	Products that could be used as evidence include: <ul style="list-style-type: none">• Scene Response Plan;• Written examination/assessment;• Resource requests. Process that could be used as evidence include: <ul style="list-style-type: none">• Participation in individual and group syndicate activities;• Ongoing review and modification of Scene Response Plan.
Specific resources for assessment	Access to: <ul style="list-style-type: none">• Interpol DVI Guide and Forms;• Australasian DVI Standards Manual;• Australian DVI Activation and Response Plan;• Relevant jurisdictional legislation, policy and procedures.
