



INTERPOL

OPERATIONAL POLICE SUPPORT
DIRECTORATE

17th International Forensic Science Managers Symposium

LYON, 8-10 OCTOBER 2013

Preparation of posters

1. Submission

You are invited to send an abstract of your poster(s), to arrive **no later than 9 May 2013**, to:

Mr Pavel Kolar
Coordinator of Poster Presentation
Director
Institute of Criminalistics Prague
PO Box 62/KUP
Strojnická 27
17089 Prague 7
CZECH REPUBLIC

Email: kolarkup@mvcrcz

The abstract should be written in **English** and reduced to **one page of A-4 format paper**.

Posters will be accepted in respective topics:

Scene of Crime
Management Issues in Forensic Science
State of the Art Forensics (the use of and experience with new technologies in forensic process, etc.)

2. Selection

Posters will be selected by the person coordinating the poster presentation in conjunction with the Symposium Organizing Committee.

The INTERPOL General Secretariat will notify senders of the acceptance or rejection of a proposed poster¹ **by 28 June 2013.**

3. Display

The poster sessions will be organized in the same way as they were at the 16th Symposium.

About 20 display boards will be placed in the General Secretariat atrium. The boards come in three sizes (60 x 120 cm, 90 x 120 cm and 120 x 120 cm) and you should indicate the format you require you when you send in your abstract.

The posters themselves may be written in any of INTERPOL's four working languages (Arabic, English, French and Spanish), although English is of course the most widely used.

Posters dealt with above mentioned topics will be displayed each day from the morning (before the coffee break) until the end of the afternoon.

Between 1.00 and 3.00, delegates presenting posters should be on hand to provide explanations, preferably in English (no interpretation provided). Tables will be provided for participants to display leaflets and other literature. Delegates presenting posters should bring with them approximately 200 copies of any documents they wish to distribute or send them to the General Secretariat's Police Forensics Sub-Directorate² **by 15 September 2013.**

4. Publication

You should e-mail the person coordinating the poster sessions an electronic version of your poster by 28 July 2013, so that it can be included in the minutes of the Symposium instead of your abstract. It must be English.

The Organizing Committee has no means of providing translation into English and any such translation is therefore your responsibility.

5. Enrolment

Delegates wishing to present posters should enrol for the Symposium through their country's National Central Bureau.

¹ Posters are intended to illustrate delegates' presentations and should in no way be construed as an expression the opinion of the ICPO-Interpol on a particular subject.

² The General Secretariat will not be able to make copies of documents sent in.